

CIRCULAR**(For re-opening of the Institute/Girls' Hostel)**

All 1st Yr (1st Sem) 2nd Yr (3rd Sem) and 3rd Yr (5th Sem) BCA students of this Institute in current Academic Session 2021-2022 are hereby directed to strictly adhere the following guidelines for attaining off-line classes w.e.f. 16th November, 2021 (Tuesday) as per notification of Govt. of West Bengal Vide Memo No.753/XII-ISS/2M-22/2020 of dated 29/10/2021.

Guidelines to be followed strictly:

1. All students must produce RTPCR test negative report and Certificate of COVID Vaccine dose (if any) to their teachers before attaining off-line classes. Without RTPCR test negative report (of maximum 72 hours old) students will not be allowed to attend this off-line class in any circumstances.

Girls students if want to avail hostel facility occupying seat at Nibedita Girls' Hostel, should also produce the RTPCR test negative report at the Institute office (before entering into Hostel) and carry a copy of the same to produce to the Hostel Warden.

2. 2nd Yr (3rd Sem), 3rd Yr (5th Sem) students of BCA Courses will appear at this Institute on the very 1st day (i.e. on 16/11/2021) from 10.00 a.m. & 1st Yr (1st Sem) students from 11.00 a.m. and then follow the normal class routine published from their concerned department.
3. A special camp has been arranged for the students of this Institute, from 13/11/2021 to 15/11/2021 at Haldia Law College campus for collection of samples for RTPCR tests at Dr. B. C. Roy Hospital, Haldia and for which concession charge of Rs.500/- per sample shall have to be paid by the students.
4. Students must avoid social gathering/ close clusters with each other.
5. Students must maintain social distancing everywhere in the Classrooms, Laboratories, Workshops and Library. Even in canteen they should avoid the gatherings.
6. All students must wear Face Mask/Face Shield while coming to the Institute/Departments and must carry their individual hand sanitizers with them and wash their hands frequently with soap.

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7. Students must avoid wearing of all metal accessories like rings, chains etc.
8. They should not share their individual bags, drinking water or any other belongings.
9. Junk food items should also be avoided.

N.B. If anybody is found to suffer from fever/ cough and cold/sneezing or any other symptoms of COVID-19, are advised to contact with the HODs or Institute's COVID-19 Cell (Mrs. Barnali Ghosh, Asst. Professor- Contact No. 9477141308 & Mr. Anupam Samanta, Asst. Professor - Contact No. 9932642661) for necessary action and the details of all members and contact numbers has been displayed in our all Notice Boards.

Students must maintain all SOPs (Standard Operating Procedure) for COVID-19 and health advisory as issued by the Governments time to time.

Ref. No. 1024 / GIST/CARE/H. Dt. 09.11.21

Copy forwarded for information & necessary action to:

- 1). Hon'ble Secretary, GIST for Kind information Please
- 2). Hon'ble Vice Chairperson, GIST
- 3). Principal, GIST
- ✓4). Registrar, GIST
- 5). Department's Head (BCA)
- 6). Asst. Engineer, GIST
- 7). Accounts Section
- 8). Examination Cell
- 9). Library Department.
- 10). T.P.O. Cell
- 11). General Office,
- 12). Mr. Anupam Samanta, Asst. Professor, Convenor of COVID-19 Cell.
- 13). Mrs. Barnali Ghosh, Asst. Professor, Jt. Convenor of COVID-19 Cell
- 14). System Admin (To upload in Ins. Website).
- 15). Notice Boards.

Barnali Ghosh
(Dr. B. Chaudhury)
Principal, GIST
Dr. B. CHAUDHURY
Principal GIST
Haldia

Sam
09/11/21